

Làm thế nào để có một tập thể gắn kết, sẵn sàng hợp tác và hành động hiệu quả vì mục tiêu chung của công ty?

- Are there often situations that departments don't cooperate well and shift responsibility to each other when problem arising or even during daily work?
- Do you know that ability of cooperating with other departments is an important factor effecting your promotion?
- You understand the importance of teamwork and cooperation with other departments but haven't had necessary skills to work with them to solve problems effectively?
- Do meetings take too much time but don't achieve any objective and get final solutions?

“**Enhance teamwork and collaboration across departments**” course provides you with necessary skills to work with other department effectively, result in company's target achievement, and develop one core competency required for your promotion.

ENHANCE TEAMWORK AND COLLABORATION ACROSS DEPARTMENTS (2 days)

Training venue: At client's company as required

Target

- Managers, leaders and key positions of divisions and departments
- Those whose job needs regular cooperation with members or with other divisions and departments

Objective

- Understand importance of cooperation and rules for effective teamwork and collaboration across departments
- Comprehend process of the effective collaboration
- Apply to enhance collaboration across departments at company

Content

Part 1. Introduction to effective teamwork and collaboration across departments

- Overall of teamwork and collaboration across departments
- Importance of collaboration across departments
- Rules for effective collaboration
- Factors of successful collaboration

Part 2. Process of the effective teamwork and collaboration across departments

- Clarify purpose/objective of the work
- Decide area of responsibility and working process
- Make and adjust the working process
- Follow and control working process

Part 3. Foundational skills to enhance collaboration across department

- Improve communication skills in the workplace
- Enhance one's own awareness of teamwork
- Discuss to find solutions and solve problems
- Manage and handle conflict between individuals and departments
- Organize and lead an efficient meeting

Part 4. Q&A on enhancing collaboration across departments

- Work with uncooperative colleagues
- Resolve situation of shifting responsibility among departments
- Etc.

Part 5. Action Plan

※ The above content is subject to change without prior notices.