

HOU-REN-SOU SKILLS

HCM : 22-23/2/2027
HN : 25-26/2/2027

- Your superior becomes angry with you because you, sometimes, do not report those you suppose unnecessary. Then, you wonder what we need to report and what we need not.
- After hearing you report, your superior usually cannot grasp it and question you again “In short, what do you want to say?” You want to know how to present a report clearly and sufficiently!
- Information exchange in your company after running through many levels is commonly not precise anymore.
- Your superior does not trust in what you present and always questions “Why?”, “Are you sure?” etc. You want to know how to persuade your superior!

OBJECTIVE

- Self assessment of Hou-ren-sou skill and awareness of one’s weaknesses.
- Understanding the importance, implementation process and application of Hou-Ren-Sou to the reality of work.
- Improve the ability to present the problem efficiently “easy to grasp, persuasive and stick to the point”.

TARGET

- ☑ Staff
- ○ First-line Manager
- ○ Middle Manager
- ○ Top Manager

2-DAY TRAINING

Communication with superiors and colleagues effectively!

Part 1: Are you confident in your ability to communicate with your superior?

~ Self examination and self assessment of communication skill ~

Part 2: Practice the Hou-Ren-Sou skill and execute business efficiently!

- When and how to present a report briefly, clearly and sufficiently.
- When and how to contact clearly, smoothly and to the right audience.
- When and how to discuss quickly and with good result.
- How to receive orders from your superior effectively.

Part 3: Present your ideas to the superior persuasively!

- 5W2H Rule
- Whole-part Rule (Whole-part-Whole)
- PREP Rule (Point - Reason – Example – Point)

Part 4: Apply Hourensou to your work from tomorrow & Action Plan

~ How to apply Hou-Ren-Sou to solve current communication problems with superior ~

※ The above content is subjected to change without prior notices

WHY CHOOSE AIMNEXT

1. The training program is specially designed for Japanese businesses, meeting the needs of improving the quality of human resources in the company.
2. The team of Vietnamese trainers are highly skilled and experienced in teaching, with extensive practical experience working in Japanese companies.
3. The training format and environment are dynamic, encouraging active participation, feedback, and discussions from the participants. There are practical topics applied after the course.

AIMNEXT Professional Training & Consulting

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In charge Ms. Nga Do – Ha Ngo (English, Vietnamese)
Mr. Yasunaga Hiroto (Japanese)

TRAINING TIME & VENUE

Ho Chi Minh 22-23/2/2027 (Mon – Tue)
Time: 8:30 ~ 16:30
Venue: T Floor, Nam Giao 1 Building,
261-263 Phan Xich Long, Cau Kieu Ward

Ha Noi 25-26/2/2027 (Thu – Fri)
Time: 8:30 ~ 16:30
Venue: 3F, 29T2 Building, Hoang Dao Thuy,
Yen Hoa Ward

TRAINER

Ms. T. T. T. THUY

- Graduated Master of Business Administration (MBA) from the CFVG (Centre Franco-Vietnamien De Formation La Gestion).
- More than 17 years of working experience in supply chain planning, training staff, leading KAIZEN in Japanese and European companies.
- 5 years experience of management and operation in training field. Training Business Management and Soft-skills, consulting Kaizen for adult learners at many levels of employees in Japanese companies.

COURSE INFORMATION

[Language] Vietnamese
[Fee] **5,800,000 VND/person**
(Lunch for 2 days incl., VAT excl.)
For company with 2 – 4 participants, training fee is discounted 5%; with 5 or more participants, discounted 10%.
(Applied separately for training in HCM and in HN)
[Method] We applied **offline training**
[Participants] HCM: 28 people – Ha Noi: 30 people
(First-come, first-served basic)
[Registration] Fill in the attached “Application form” and send to AIMNEXT via Email (training-vn@aimnext.com)